

Doing Business In Missouri...

Resources

A joint project of:



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Missouri Secretary of State's Office

Preface

Missouri businesses contribute significantly to the economy of the state by creating new jobs and expanding markets for Missouri products.

Doing Business In Missouri...Resources is designed to serve as a reference document to aid entrepreneurs in locating organizations that can provide assistance in starting or operating a business in the state.

Resource Agencies

Additional copies of this publication or assistance in getting your new business started can be obtained from your county University Outreach and Extension office or regional Small Business Development Center. Contact information for these organizations can be found in your local telephone directory. You can also contact the Missouri Business Assistance Center:

Missouri Business Assistance Center
Missouri Department of Economic Development
301 West High Street, Room 720
P.O. Box 118
Jefferson City, MO 65102-0118
Phone: 1-888-751-2863
Fax: 573/526-2416
E-mail: mbac@mail.state.mo.us
Web: <http://www.ecodev.state.mo.us/mbac>

Icons Used in This Book

The following icons are used throughout this book to alert you to important information:



Identifies state or federal forms that must be filed.



Carefully read and comply with these requirements. This icon designates information that may be critical to your new business endeavor. Generally, contains legal, licensing or regulatory information.



Designates information or resources that you should “check out.”



Highlights helpful or cautionary information. Generally this refers to state or federal regulations that may affect your business; also references important resources and helpful hints.

Assistance For Speech and Hearing Impaired

Assistance for the speech and hearing impaired is available through RELAY MISSOURI at 1-800-735-2466 (voice) or 1-800-735-2966 (TT). Copies of this publication are made available on audiotape for the visually impaired. Please contact the Wolfner Library for the Blind and Physically Handicapped (573/751-8720 or 1-800-392-2614) for ordering information.

Disclaimer

This publication is intended to serve as a reference document and in no way attempts to provide all of the information necessary to finance a business in Missouri. It is published with the understanding that the publisher is not engaged in rendering legal, accounting or other professional services. The advice of an attorney and/or accountant should be sought before entering into any business activity or contract.



University Outreach and Extension

This project is supported by the University of Missouri Outreach and Extension Outreach Development Fund.



**MISSOURI
SMALL BUSINESS
DEVELOPMENT CENTERS**

Small Business Development Centers

Small Business Development Centers operate in partnership with the U.S. Small Business Administration under Cooperative Agreement No. 1-7620-0026-13. The support given by the U.S. Small Business Administration through such funding does not constitute an express or implied endorsement of the co-sponsor(s)' or participants opinions, products or services. Programs are nondiscriminatory, and reasonable accommodations will be made, upon request, for persons with disabilities.

This publication was supported by the Missouri SBDC in partnership with the U.S. Small Business Administration

Resources

These listings are intended to serve as a reference document to aid entrepreneurs in locating organizations that can provide assistance in starting or operating a business. Many of these organizations are referenced in the text of this book.

STATE AGENCIES

Aging, Division of

Department of Social Services
615 Howerton Court
P.O. Box 1337
Jefferson City, MO 65102-1337
573/751-3082

Agriculture, Department of

1616 Missouri Blvd.
P.O. Box 630
Jefferson City, MO 65102-0630
573/751-4211

Attorney General

Supreme Court Building
Washington and High Streets
P.O. Box 899
Jefferson City, MO 65109-0899
573/751-3321

Consumer Protection Hotline

1-800-392-8222

Bingo Licensing and Tax

Missouri Gaming Commission
1616 Industrial Drive
Jefferson City, MO 65109
573/526-5370

Conservation, Department of

2901 West Truman Blvd.
P.O. Box 180
Jefferson City, MO 65102-0180
573/751-4115

Corporation Tax, Revenue

Truman Building, Room 330
P.O. Box 700
Jefferson City, MO 65102-0700
573/751-2836

Corporations Office, Secretary of State

600 West Main Street
P.O. Box 778
Jefferson City, MO 65102-0778
573/751-4153

Design and Construction, Division

Office of Administration
Truman Building, Room 730
P.O. Box 809
Jefferson City, MO 65102-0809
573/751-3339

Economic Development (DED)

Truman Building, Room 720
P.O. Box 118
Jefferson City, MO 65102-0118
573/751-4241

Regional Offices:

Kansas City: 816/889-2900
Missouri State Office Bldg. 615
East 13th Street, Rm. 516

St. Louis: 314/340-6823
111 North 7th St., Rm. 929

Springfield: 417/888-4001
1736 E. Sunshine, Ste 702

Dexter: 573/624-9950
808C Specialty Drive

Trenton: 660/359-5960
1600 East 9th Street

Houston: 417/967-5770
1330A Sam Houston Blvd.

Moberly: 660/269-8802
219 West Reed

Education, Elementary and Secondary, Dept.

205 Jefferson Street
P.O. Box 480
Jefferson City, MO 65102-0480
573/751-4446

Employment Security

Division of
421 East Dunklin Street
P.O. Box 59
Jefferson City, MO 65104-0059
573/751-3215

Energy, Division of, DNR

1500 Southridge Drive
P.O. Box 176
Jefferson City, MO 65102-0176
573/751-4000

Environmental Quality

Division of, DNR
205 Jefferson Street
P.O. Box 176
Jefferson City, MO 65102-0176
573/751-4817

Family Services

Division of, DSS
Central Office
615 Howerton Court
P.O. Box 88
Jefferson City, MO 65102-0088
573/751-3221

Fiduciary/Partnership Tax

Department of Revenue
Truman Building, Room 330
P.O. Box 3815
Jefferson City, MO 65105-3815
573/751-1467

Film Commission, Missouri

Truman Building, Room 720
P.O. Box 118
Jefferson City, MO 65102-0118
573/751-9050

Franchise Tax

Secretary of State
600 West Main Street
P.O. Box 1366
Jefferson City, MO 65102-1366
573/751-4936

Gaming Commission
3417 Knipp Drive
Jefferson City MO 65109
573/526-4080

St. Louis:
1175 Borman Dr., Suite 104
St. Louis MO 63146
314/340-4400

**Governor's Comm. on
Employment of People with
Disabilities**
3315 West Truman Blvd.
P.O. Box 1668
Jefferson City, MO 65102-1668
573/751-2600

Governor's Office
Capitol Building, Room 216
P.O. Box 720
Jefferson City, MO 65102-0720
573/751-3222

Health, Department of
920 Wildwood
P.O. Box 570
Jefferson City, MO 65102-0570
573/751-6400

**Highway and Transportation,
Dept.**
Capitol and Jefferson Streets
P.O. Box 270
Jefferson City, MO 65102-0270
573/751-2551

**Highway Patrol Headquarters,
Department of Public Safety**
1510 East Elm Street
P.O. Box 568
Jefferson City, MO 65102-0568
573/751-3313

Human Rights Commission
3315 West Truman Blvd.
P.O. Box 1129
Jefferson City, MO 65102-1129
573/751-3325

Insurance, Dept. of
Truman Building, Room 630
P.O. Box 690
Jefferson City, MO 65102-0690
573/751-4126
1-800-726-2390

Job Development and Training
2023 St. Mary's Blvd.
Jefferson City, MO 65109
573/751-4750

**Labor and Industrial
Relations, Dept.**
3315 West Truman Blvd.
P.O. Box 507
Jefferson City, MO 65102-0504
573/751-4091

Labor Standards
3315 West Truman Blvd.
P.O. Box 449
Jefferson City, MO 65102-0449
573/751-3403

Lieutenant Governor
Capitol Building, Room 121A
Jefferson City, MO 65101
573/751-4727

Liquor Control, Division of
Department of Public Safety
Truman Building, Room 870
P.O. Box 837
Jefferson City, MO 65102-0837
573/751-2333

Mental Health, Department of
1706 East Elm Street
P.O. Box 687
Jefferson City, MO 65102-0687
573/751-4122

Lottery, Missouri
1823 Southridge Drive
P.O. Box 1603
Jefferson City, MO 65102-1603
573/751-4050

Natural Resources, Dept. of
205 Jefferson Street
P.O. Box 176
Jefferson City, MO 65102-0176
573/751-3443 1-800-334-6946

**Nursing Home, Licensing,
DSS**
615 Howerton Court
P.O. Box 1337
Jefferson City, MO 65102-1337
573/751-3082

**Public Service Commission
(PSC)**
Truman Building, Room 530
P.O. Box 360
Jefferson City, MO 65102-0360
573/751-3234
Regulate Utilities Hotline:
1-800-392-4211

Purchasing, Division of
Truman Building, Room 580
P.O. Box 809
Jefferson City, MO 65102-0809
573/751-2387

Revenue, Department of
Director's Office
P.O. Box 311
Jefferson City, MO 65105
573/751-4450
To order forms: 1-800-877-6881

Revenue, Department of
Regional offices:
Cape Girardeau - 573/290-5852
3102 Blattner Drive, Suite 102

Jefferson City - 573/751-7191
2018 Williams Street
Joplin - 417/629-3070
1110 E. Seventh Street

Kansas City - 816/889-2920
615 East 13th Street, Room B2

St. Joseph - 816/387-2230
525 Jules, Room 314

St. Louis - 314/301-1660
2510 S. Brentwood, Suite 300
Springfield - 417/895-6474
149 Park Central Sq., Rm. 313

*Regular office hours are 7:45 a.m.
to 4:45 p.m., Monday through
Friday.*

Sales Tax, Revenue
Truman Building, Room 330
P.O. Box 840
Jefferson City, MO 65105-0840
573/751-2836

Secretary of State
Capitol Building, Room 208
P.O. Box 778
Jefferson City, MO 65102-0778
573/751-3318

Securities, Division of
600 West Main Street
P.O. Box 1276
Jefferson City, MO 65102-1276
573/751-4136

Social Services, Dept. of
Broadway Building, 2nd Floor
221 West High Street
P.O. Box 1527
Jefferson City, MO 65102-1527
573/751-4815

State Tax Commission
621 East Capitol Avenue
P.O. Box 146
Jefferson City, MO 65102-0146
573/751-2414

Supreme Court
Supreme Court Building
207 West High Street
P.O. Box 150
Jefferson City, MO 65102-0150
573/751-4144

Tourism, Division of
Truman Building, Room 290
P.O. Box 1055
Jefferson City, MO 65102-1055
573/751-4133

Transportation, Division of
Truman Building, Room 230
P.O. Box 1216
Jefferson City, MO 65102-1216
573/751-7100

Treasurer, Office of
Capitol Building, Room 229
P.O. Box 210
Jefferson City, MO 65102-0210
573/751-2411
1-800-662-8257

Uniform Commercial Code (UCC)
Secretary of State
600 West Main Street
P.O. Box 1159
Jefferson City, MO 65102-1159
573/751-2360

Weights and Measures, Agriculture
1616 Missouri Blvd.
P.O. Box 630
Jefferson City, MO 65102-0630
573/751-4316

Withholding Tax, Revenue
Truman Building, Room 330
P.O. Box 999
Jefferson City, MO 65108-0999
573/751-5752

Worker's Compensation, Division of
3315 West Truman Blvd.
P.O. Box 58
Jefferson City, MO 65102-0058
573/751-4231

MISSOURI BUSINESS ASSISTANCE CENTER (MBAC)

Determining the requirements to start a new business can be confusing and time consuming because many different state agencies regulate various aspects of business operations. New business owners often do not know which agency to contact for assistance and information.

That's why the Missouri General Assembly created the **Missouri Business Assistance Center (MBAC)** within the Missouri Department of Economic Development. MBAC serves as a centralized point of contact for state requirements to do business in Missouri. MBAC staff can help both the seasoned business owner and the first-time entrepreneur begin operations with confidence knowing that all legal requirements have been met. A single contact can provide direct assistance or guide business owners to all the various sources of assistance they need to start, expand or retain a business in Missouri. A customized packet of information and forms will be created based on the information you provide about your type of business and structure.

MBAC also serves as a vital link between small businesses and various public and private assistance programs and services. Referrals can be made for such services as financial analysis, loan packaging and business management counseling. MBAC also maintains a resource library containing business information and helpful pamphlets and brochures published by the U.S. Small Business Administration and other agencies.

The databases, information and assistance from the MBAC is now available via the World Wide Web! Our Web site offers our publication "Starting A New Business In Missouri" along with links to various resources, state and federal agencies, downloadable state forms, an interactive database that provides a complete listing of state licenses, fees, permits and regulations. In addition, e-mail is provided to allow questions to be submitted to our counselors. World Wide Web: <http://www.ecodev.state.mo.us/mbac/>

CONTACT MBAC FOR:

- A business start-up packet customized to your particular business.
- A copy of "Starting A New Business in Missouri" -- a simple-to-use guide for both new start-ups and seasoned business owners.
- Information on state-level licenses, fees, permits and regulations affecting your business and copies of many state forms.
- Information on sources of financing.
- Referral to local, state and federal agencies, professional associations and local organizations that provide business education and counseling.
- Help in locating a Missouri supplier or manufacturer of products and services.

Missouri Business Assistance Center
MO Department of Economic Development
301 West High Street, Room 720
P.O. Box 118
Jefferson City, Missouri 65102
Phone: 1-888-751-2863
FAX: 573/526-2416
E-mail: mbac@mail.state.mo.us

University Outreach and Extension

University Outreach and Extension includes all outreach efforts of the University of Missouri campuses in Columbia, Kansas City, Rolla and St. Louis, and the extension activities of Lincoln University. Extension specialists on the campuses and in 114 counties provide education programs to help citizens apply university research knowledge to solve individual and community problems.

Working with business owners and managers on a one-to-one basis, B&I specialists help entrepreneurs identify problem areas and find solutions. Writing a business plan, improving or creating products, developing markets, setting up accounting procedures, finding financing and managing personnel are among the areas with which B&I specialists help clients. B&I services are available to both existing and start-up businesses. Counseling services are completely confidential and provided free or at nominal charge.

Specialists schedule training programs for businesses on site or at other locations at times convenient for owners, managers and employees and at nominal charges. Topics include - but are not limited to - taxes, inventory planning, advertising, effective supervision, time management, record keeping, understanding financial statements, microcomputing, management decision making, stress management and communication.

Program Director, Bus. & Ind.
529 Clark Hall
University of Missouri
Columbia, MO 65211
573/882-4321

Adair County
1100 Violette Hall
100 E. Normal
Kirksville, MO 63501
660/785-7611

Buchanan County
4125 Mitchell Avenue
P.O. Box 7077
St. Joseph, MO 64507
816/279-1691

Cape Girardeau County
815 Hwy. 25 South
P.O. Box 408
Jackson, MO 63755
573/243-3581

Audrain County
4th Floor, Courthouse
Mexico, MO 65265
573/581-3231

Boone County
1012 Hwy. UU
Columbia, MO 65203
573/445-9792

Camden County
113 Kansas St.
P.O. Box 1405
Camdenton, MO 65020
573/346-2644

Clay County
1901 N.E. 48th
Kansas City, MO 64118
816/792-7760

Cole County
2436 Tanner Bridge Road
Jefferson City, MO 65101
573/634-2824

Greene County
833 North Boonville Ave.
Springfield, MO 65802
417/862-9284

Phelps County
Courthouse, 200 North Main
Rolla, MO 65401
573/364-3147 ext. 400

St. Charles County
260 Brown Road
St. Peters, MO 63376
636/970-3000

Taney County
207 David Road
P.O. Box 218
Forsyth, MO 65653
417/546-2371

Franklin County
115 Locust, P.O. Box 71
Union, MO 63085
636/583-5141

Howell County
217 South Aid Avenue
West Plains, MO 65775
417/256-2391

Pettis County
1012 A Thompson Blvd.
Sedalia, MO 65301
660/827-0591

St. Louis County
121 South Meramec, Suite 501
Clayton, MO 63105
314/615-2911

SMALL BUSINESS DEVELOPMENT CENTERS

The mission of the Missouri Small Business Development Centers (MO SBDC) system is to improve competitiveness and management quality of Missouri small businesses. MO SBDC will help these businesses identify problems, explore opportunities, and obtain solutions by offering comprehensive, timely assistance to create positive impact. Assistance includes counseling, training information and technology transfer, research, and other services to meet the changing and evolving needs of the Missouri small business community.

Southeast MO. State University
One University Place, MS 5925
Cape Girardeau, MO 63701
573/986-6084

Chillicothe Satellite Center
715 Washington Street, City Hall
Chillicothe, MO 64601-2229
660/646-6920

University of MO-Columbia
1800 University Place
Columbia, MO 65211
573/882-7096

Rockhurst University
1100 Rockhurst Rd.
Kansas City, MO 64110-2508
816/501-4572

Thomas Hill Enterprise Center
1709 North Prospect Dr.
P.O. Box 246
Macon, MO 63552
800/470-8625

Mineral Area College
P.O. Box 10003003
Park Hills, MO 63601-1000
573/578-2151

Southwest MO. State University
901 South National
Springfield, MO 65804-0089
417/836-5685

Central MO State University
Grinstead, Room #009
Warrensburg, MO 64093-5037
660/543-4402

MO Southern State College
3950 Newman Road
Joplin, MO 64801-1595
417/625-9313

Truman State University
207 East Patterson
Kirksville, MO 63501
660/785-4307

Northwest MO State Univ.
423 North Market Street
Maryville, MO 64468-1614
660/562-1701

St. Joseph Satellite Center
Frederick Ave.
St. Joseph, MO 64506-5104
816/232-4461

St. Louis Enterprise Center
315 Lemay Ferry Road, Suite 315
St. Louis, MO 63125
314/631-5237

Poplar Bluff Satellite Center
TCRC
2080 Three Rivers Blvd.
Poplar Bluff, MO 63901
573/840/9450

Special Service Centers:

Technology Development Center
Central MO State University
Grinstead Room #009
Warrensburg, MO 64093-5037
660/543-4402

Provides counseling on technology development, works with manufacturing problems, product analysis and improvement, product development, plant layout, quality assurance and marketing assistance for new innovations.

Small Business Research & Information Center
University of MO-Rolla
Room 104, Nagogami Terrace
Rolla, MO 65409-1340
573/341-4559

Taps electronic sources from around the globe to help small businesses make informed decisions. The center can also access a network of experts to help find a unique or specific solution to company's technology problems.

State Office:

MO Small Business Development Centers
300 University Place
Columbia, MO 65211
573/882-0344

SERVICE CORPS OF RETIRED EXECUTIVES (SCORE)

SCORE counselors, experienced business professionals, provide confidential one-on-one counseling. Services include business plan preparation, financing, record keeping and problem solving and are provided free of charge. In addition to the following list, several Chambers of Commerce in the St. Louis area have SCORE counseling hours. Appointments with these counselors are made through the SCORE office at the St. Louis Business Information Center.

SCORE - Business Information Center
706 North Jefferson
St. Louis, MO 63103
314/436-2202

Ozark Gateway SCORE
101 E. Washington St.
Cuba, MO 65453
573/885-4954

Lake Ozark SCORE
P.O. Box 1405
Camdenton, MO 65020
573/346-2644

SCORE- Columbia Chamber of Commerce
300 South Providence
P.O. Box 1016
Columbia, MO 65205-1016
573/874-1132

SE Missouri SCORE
Route 1, Box 280
Neelyville, MO 63954
573/989-3577

St. Joseph SCORE
Chamber of Commerce
4524 Alpha Lane Avenue
St. Joseph, MO 64506
816/279-5091

Jefferson City SCORE
213 Adams Street
Jefferson city, MO 65101
573/634-3616

SCORE
620 South Glenstone, Ste. 110
Springfield, MO 65802
417/864-7670, ext. 138

SCORE - Business Information Office
323 West 8th St., Suite 501
Kansas City, MO 64105
816/374-6675

National SCORE Office
409 Third St., S.W., Ste. 5900
Washington, D.C. 20024
202/205-6762
1-800-827-5722

MINORITY BUSINESS CONTACTS

The Office of Minority Business was established within the Department of Economic Development in 1987 to assist minority business owners obtain managerial, technical and financial assistance as well as to identify opportunities for successful entrepreneurship. The Office is responsible for identifying and developing networks and support systems that can help minorities gain a foothold in the mainstream of Missouri's economy through the start-up, retention or expansion of minority-owned firms.

Department of Economic Development
Missouri Minority Business
Advocacy Commission
P.O. Box 118
Jefferson City, MO 65102
573/751-3237 or <http://www.ecodev.state.mo.us/omb>

Office of Administration
Minority Purchasing Unit
P.O. Box 809
Jefferson City, MO 65102
573/526-1529

Kansas City:

Black Chamber of Commerce
Lincoln Building, Suite 380
1601 E. 18th Street
Kansas City, MO 64108
816/474-9901

Black Economic Union
1601 E. 18th Street, Suite 300
Kansas City, MO 64108
816/474-1080

**Chamber of Commerce of
Greater Kansas City**
2600 Commerce Tower; 911 Main
Kansas City, MO 64105
816/221-2424

**Hispanic Chamber of Commerce
of Greater Kansas City**
1125 Grand, Suite 1803
Kansas City, MO 64106
816/472-6767

Minority Supplier Council
Main Street, Suite 100
Kansas City, MO 64108-3323
816/931-9672

Springfield:

Minority Business Development
Room 108, City Hall (Personnel Dept.)
840 Boonville; P.O. Box 8368
Springfield, MO 65801-8368
417/864-1599

St. Louis:

Hispanic Chamber of Commerce
P.O. Box 78386
St. Louis, MO 63178-8386
314/621-1991

Minority Enterprise Networking
Association (MENA)
P.O. Box 16716
St. Louis, MO 63108

Minority Small Business Council
Small Business Administration
815 Olive, Room 242
St. Louis, MO 63101
314/539-6600

Minority Supplier Council
720 Olive Street, Suite 1630
St. Louis, MO 63101
314/241-1143

St. Louis Development Corporation
1015 Locust Street, Suite 1200
St. Louis, MO 63101
314/622-3400

PROCUREMENT ASSISTANCE

There are several organizations that can provide assistance, training and registration for businesses interested in providing product or services to federal, state or local government agencies. Some opportunities also occur in the private sector.

State of Missouri, Division of Purchasing
Truman Building, Room 580
P.O. Box 809
Jefferson City, MO 65102-0809
Phone: 800/592-6019
<http://www.oa.state.mo.us/purch/vendor.html>

Missouri Procurement Assistance Center
Central Region
University of Missouri-Columbia
300 University Place
Columbia, MO 65211
Phone: 573/882-3597
<http://www.missouri.edu/~mopac>

State of Missouri, Division of Purchasing
MBE/WBE Certification
P.O. Box 809
Jefferson City, MO 65102-0809
Phone: 573/526-1467

Missouri Procurement Assistance Center
Western Region
University of Missouri-Kansas City
5110 Cherry Street
Kansas City, MO 64110
Phone: 816/235-2891
Fax: 816/235-2947

SMALL BUSINESS INCUBATORS

A small business incubator is a building that is divided into units of space, which are then leased to new small businesses. In addition to low-cost physical space, incubators can help clients with access to necessary office machines, reception and secretarial services, furniture, conference rooms, and technical expertise in business management. Incubators often offer the best environment for survival and success.

St. Louis Enterprise Center - West County
743 Spirit 40 Park Drive
Chesterfield, MO 63005
636/519-4700

St. Louis Enterprise Center - Midtown
3830 Washington Avenue
St. Louis, MO 63108
314/534-1818

Thomas Hill Enterprise Center
P.O. Box 246
Macon, MO 63552
816/385-6550

St. Charles County Synergy Center
5988 Mid Rivers Mall Drive
St. Charles, MO 63304
636/441-6880

Ozark Foothills Business Incubator
3019 Fair, P.O. Box 1183
Poplar Bluff, MO 63901
573/785-6402

Hannibal Small Business Incubator
410 South Maple
Hannibal, MO 63401
573/221-1033

INNOVATION CENTERS

Missouri's four innovation centers provide a wide range of management and technical assistance to businesses. These centers are familiar with up-to-date business management and technology innovations and help businesses apply these innovations to help increase profits. Clients plugging into the innovation center program become part of a network of state, federal, university, and private resources designed to develop and support high-growth businesses.

The Growth Opportunity Connection
4747 Troost Avenue
Kansas City, MO 64110
816/561-8567

Missouri Innovation Center
5650A South Sinclair Road
Columbia, MO 65203-9496
573/446-3100

Center for Emerging Technology
4041 Forest Park Blvd.
St. Louis, MO 63108
314/615-6900

Missouri Enterprise Center
800 West 14th Street, Suite 111
Rolla, MO 65401
573/364-8570

MID-AMERICA MANUFACTURING TECHNOLOGY CENTER (MAMTC)

Mid-America Manufacturing Technology Center (MAMTC) improves the competitiveness and productivity of small- and medium-sized manufactures. In addition to providing hands-on engineering and technical assistance, other services include seminars, vendor and technology searches, product testing and equipment demonstrations. Initial assessment is done and followed up with recommended solutions for the identified problems and inefficiencies.

Cape Girardeau:

MAMTC-Missouri
Southeast Missouri State University
Industrial Technology Department
MS4000
One University Plaza
Cape Girardeau, MO 63701
Phone: 573/651-2304
Fax: 573/651-2985

Columbia:

MAMTC-Missouri
5650 A South Sinclair Road
Columbia, MO 65203
Phone: 573/446-3130
Fax: 573/446-3847

Joplin:

MAMTC-Missouri
Business & Technology Training
And Quality Center
Missouri Southern State College
107A Matthews Hall
Joplin, MO 64801
Phone: 417/625-3123
Fax: 417/625-9782

Kansas City:

MAMTC-Missouri
Business & Technology Center
6899 Executive Drive, Suite 178
Kansas City, MO 64120
Phone: 816/482-1176
Fax: 816/482-5487

Rolla:

MAMTC-Missouri
Missouri Enterprise
800 West 14th Street, Suite 111
Rolla, MO 65401
Phone: 573/364-8570
Fax: 573/364-6323

Springfield:

MAMTC-Missouri
1736 East Sunshine, Suite 702
Springfield, MO 65804
Phone: 417/823-9661
Fax: 417/823-9662

St. Louis:

MAMTC-Missouri
12208 Missouri Bottom Road
Hazelwood, MO 63042
Phone: 314/731-1110
Fax: 314/731-4144

MID-AMERICA TRADE ADJUSTMENT ASSISTANCE CENTER

Trade Adjustment Assistance (TAA) is available to small and medium-sized manufacturers in Missouri, Kansas and Arkansas who have been hurt by foreign competition.

The Trade Adjustment Assistance Center helps these firms analyze their strengths and weaknesses; develop a strategy to offset foreign competition; and pay for implementing this strategy with federal cost-share funds. The program is not a loan; there is no money to be paid back, and there are no conditions, such as hiring additional employees. TAA is a cost-share program funded by the U.S. Department of Commerce.

For more information, contact:

Paul Schmid, Director, Mid-America TAAC
664 Southeast Bayberry Lane, Suite 101
Lee's Summit, MO 64063
Phone: (816) 246-1555 phone
Fax: (816) 246-9860

REGIONAL PLANNING COMMISSIONS (RPC)

Some of the services provided include: business assistance, business development, education seminars/workshops, job training programs, loan preparation requests, community assistance, airport planning, environmental assessments, grant administration and writing, hazardous waste planning, housing programs, legislative activities, local emergency planning committee, research, rural assistance, solid waste management, transportation planning, water and sewer planning, workshop development.

Boonslick Advisory Council
616 B N. Hwy 47
P.O. Box 429
Warrenton, MO 63383
636/456-3473

Bootheel RPC
Malden Industrial Park
P.O. Box 397
Malden, MO 63863
573/276-2242

East-West Gateway Coord. Council
911 Washington, Lower Level
St. Louis, MO 63101
314/421- 4220

GreenHills RPC
909 Main
Trenton, MO 64683
660/359-5636

Kaysinger Basin RPC
213 S. Washington
Clinton, MO 64735
660/885-3393

Lake of the Ozarks Council of Local Govt.
P.O. Box 786
Camdenton, MO 65020
573/346-5616

Mark Twain Regional
Council of Governments
P.O.Box 73
Perry, MO 63462
573/565-2203

Mid-America Regional Council
300 Rivergate Center, 600 Broadway
Kansas City, MO 64105-1536
816/474-4240

Northeast Missouri RPC
326 East Jefferson, P.O. Box 346
Memphis, MO 63555
660/465-7281

Harry S Truman Coordinating Cncl.
211 S. Main, Ste. 203
Joplin, MO 64802-1355
417/782-3515

South Central Ozarks Council of Govts.
P.O. Box 100
Pomona, MO 65789
417/256-4226

Southwest Missouri Local Government
Advisory Council
SMSU
901 So. National
Springfield, MO 65804-0089
417/836-6900

Meramec RPC
101 West Tenth Street
Rolla, MO 65401
573/265-3550

MO-KAN Regional Council
1302 Faraon
St. Joseph, MO 64501
816/233-3144

Ozark Foothills RPC
3019 Fair, P.O. Box 1183
Poplar Bluff, MO 63901-1183
573/785-6402

Southeast Missouri RPC
1 West St. Joseph Street
P.O. Box 366
Perryville, MO 63775
573/547-7283

Northwest MO Regional Council of Govts.
114 West Third
Maryville, MO 64468
660/582-5121

OTHER HELPFUL AGENCIES

The following agencies provide specialized assistance and information:

Career Planning and Placement Ctr.
100 Noyes Building
MO 65211
573/882-0697

Provides counseling and assistance in assessing your skills and strengths and Columbia, works with you to match them with a career or home-based business.

MO-TAC

Missouri Textile and Apparel Center
122 Stanley Hall
of Missouri-Columbia
Columbia, MO 65211
573/882-6439 or FAX: 573/884-4807

Missouri Textile and Apparel Center provides a centralized forum for manufacturers to express their problems and work out new strategies; research assistance; trade show representation; workshops and seminars; demonstration center.

MO State Chamber of Commerce

428 East Capitol
Jefferson City, MO 65101
573/634-3511

Consider joining your local Chamber of Commerce. You can contact the State Chamber for location of a Chamber in your area.

Missouri Artisans Business Development Association (MABDA)

101 West Broadway
P.O. Box 322
Columbia, MO 65203
573/445-3876

Assists Missouri artists and craftspeople who have no other source of support; counsel in developing successful, self-supporting businesses.

Missouri State Census Data Center

Missouri State Library
West Main Street
P.O. Box 387
Jefferson City, MO 65102
573/751-1823 or FAX: 573/526-1142

Disseminates information from and about the Federal census. Available in print, microfiche and computer tape. Foreign trade data and data from the Bureau of Economic Analysis is also available. There is a fee for some data.

Missouri Alternatives Center

628 Clark Hall
University Outreach and Extension
Columbia, MO 65211
573/882-1905 or 1-800-433-3704

Answers questions related to alternative agricultural enterprises, small farms or new family farm options.

Office of Value-Added Agriculture

215 AG Engineering
University of Missouri-Columbia
Columbia, MO 65211
573/882-1150 or Fax: 573/884-5650

Provides assistance to value-added agriculture ideas or businesses for: consumer preference evaluation, grant and loan programs; marketing plans; packaging and labeling; processing systems; product development and feasibility; regulatory issues; safety evaluation.

MISCELLANEOUS STATE, FEDERAL AND PRIVATE AGENCIES

Better Business Bureau

Serving Greater Kansas City
306 E. 12th Street, Suite 1024
Kansas City, MO 64106
Phone: 816/421-7800
Fax: 816/472-5442
<http://www.kansascity.bbb.org>

Better Business Bureau

Serving East Missouri & So. Illinois
12 Sunnen Drive, Suite 121
St. Louis, MO 63143-1400
Phone: 314/645-3300
Fax: 314/645-2666
<http://www.stlouis.bbb.org>

Better Business Bureau

Serving Southwest Missouri
205 Park Central East, Suite 509
Springfield, MO 65806-1326
Phone: 417/862-4222
Fax: 417/869-5544
<http://www.springfield-mo.bbb.org>

Business & Public Administration Research Center

Room 10, Professional Building
University of Missouri
Columbia, MO 65211
573/882-4805

Business Assistance Center

15th Floor, City Hall
414 E. 12th Street
Kansas City, MO 64106
816/513-2880

Business Assistance Center

1200 Market Street, Room 421
St. Louis, MO 63103
314/622-4120
(Assistance for St. Louis City only)

Inventors Association of St. Louis

9666 Olive Blvd.
St. Louis, MO 63132-3013
314/432-1291

Export/Import Bank of U.S.

1-800-565-3946

IRS

1222 Spruce Street
St. Louis, MO 63103
For forms and start-up
information: 1-800-829-3676
For tax info: 1-800-829-1040
For EIN over phone: 816/926-5999

SBA Business Information Center

706 North Jefferson
St. Louis, MO 63103
314/436-2202

Small Business Administration

815 Olive, Room 242
St. Louis, MO 63101
314/539-6600

Small Business Administration

Small Business Answer Desk
Washington, D.C.
1-800-827-5722

Small Business Administration

Lucas Place
323 West 8th St., Suite 501
Kansas City, MO 64105
816/374-6701

Small Business Administration

620 South Glenstone, Room 110
Springfield, MO 65803
417/864-7670

COUNTY GOVERNMENT CONTACT INFORMATION

You need to contact your local city and/or county clerk to determine the need for a city and/or county business license, zoning regulations and other business regulations for your particular location. Contact the County Clerk of the appropriate county:

Adair
Kirksville, 63501
660/665-3350

Bollinger
Marble Hill, 63764
573/238-2126

Carroll
Carrollton, 64633
660/542-0615

Andrew
Savannah, 64485
816/324-3624

Boone
Columbia, 65201
573/886-4295

Carter
Van Buren, 63965
573/323-4527

Atchison
Rock Port, 64482
660/744-6214

Buchanan
St. Joseph, 64501
816/271-1411

Cass
Harrisonville, 64701
816/380-5100

Audrain
Mexico, 65265
573/473-5820

Butler
Poplar Bluff, 63901
573/686-8050

Cedar
Stockton, 65785
417/276-3514

Barry
Cassville 65265
417/847-2561

Caldwell
Kingston, 64650
816/586-2571

Chariton
Keytesville, 65261
660/288-3273

Barton
Lamar, 64759
417/682-3529

Callaway
Fulton, 65251
573/642-0730

Christian
Ozark, 65721
417/581-6360

Bates
Butler, 64730
660/679-3371

Camden
Camdenton, 65020
573/346-4440

Clark
Kahoka, 63445
660/727-3283

Benton
Warsaw, 65355
660/438-7326

Cape Girardeau
Jackson, 63735
573/243-3547

Clay
Liberty, 64068
816/792-7600

Clinton Plattsburg, 64477 816/539-3713	Franklin Union, 63084 636/583-6355	Iron Ironton, 63650 573/546-2912
Cole Jefferson City, 65101 573/634-9100	Gasconade Hermann, 65041 573/486-5427	Jackson County Assessment Dept. 321 West Lexington Independence, 64050 816/881-4669
Cooper Boonville, 65233 660/882-2114	Gentry Albany, 64402 660/726-3525	Jasper Carthage, 64836 417/358-0416
Crawford Steelville, 65565 573/775-2376	Greene Springfield, 65801 417/868-4055	Jefferson Hillsboro, 63050 636/797-5477
Dade Greenfield, 65661 417/637-2724	Grundy Trenton, 64683 660/359-6305	Johnson Warrensburg, 64093 660/747-6161
Dallas Buffalo, 65622 417/345-2632	Harrison Bethany, 64424 660/425-6424	Knox Edina, 63537 660/397-2184
Daviess Gallatin, 64640 660/663-2641	Henry Clinton, 64735 660/885-6963, ext. 12	Laclede Lebanon, 65536 417/532-5471
DeKalb Maysville, 64469 816/449-5402	Hickory Hermitage, 65668 417/745-6450	Lafayette Lexington, 64067 660/259-4315
Dent Salem, 65560 573/729-4144	Holt Oregon, 64473 660/446-3303	Lawrence Mt. Vernon, 65712 417/466-2638
Douglas Ava, 65608 417/683-4714	Howard Fayette, 65248 660/248-2284	Lewis Monticello, 63457 573/767-5205
Dunklin Kennett, 63857 573/888-2796	Howell West Plains, 65775 417/256-2591	Lincoln Troy, 63379 636/528-6300

Linn Linneus, 64653 660/895-5417	Monroe Paris, 65275 660/327-5106	Pettis Sedalia, 65301 660/826-5395
Livingston Chillicothe, 64601 660/646-2293	Montgomery Montgomery City, 63361 573/564-3357	Phelps Rolla, 65401 573/364-1891
McDonald Pineville, 64856 417/223-4717	Morgan Versailles, 65085 573/378-5436	Pike Bowling Green, 63334 573/324-2412
Macon Macon, 63552 660/385-2913	New Madrid New Madrid, 63869 573/748-2524	Platte Platte City, 64079 816/858-2232
Madison Fredericktown, 63645 573/783-2176	Newton Neosho, 64850 417/451-8221	Polk Bolivar, 65613 417/326-4031
Maries Vienna, 65582 573/422-3388	Nodaway Maryville, 64468 660/582-2251	Pulaski Waynesville, 65583 573/774-4701
Marion Palmyra, 63461 573/769-2549	Oregon Alton, 65606 417/778-7475	Putnam Unionville, 63565 660/947-2674
Mercer Princeton, 63461 660/748-3425	Osage Linn, 65051 573/897-2139	Ralls New London, 63459 573/985-7111
Miller Tuscumbia, 65082 573/369-2731	Ozark Gainesville, 65635 417/679-3516	Randolph Huntsville, 65259 660/277-4717
Mississippi Charleston, 63834 573/683-2146	Pemiscot Caruthersville, 63830 573/333-4203	Ray Richmond, 64085 816/776-4502
Moniteau California, 65018 573/796-4661	Perry Perryville, 63775 573/547-4242	Reynolds Centerville, 63633 573/648-2494, ext. 22

Ripley
Doniphan, 63935
573/996-3215

Schuylerville
Lancaster, 63548
660/457-3842

Taney
Forsyth, 65653
417/546-7200

St. Charles
St. Charles, 63301
636/949-7500

Scotland
Memphis, 63555
660/465-7027

Texas
Houston, 65483
417/967-2112

St. Clair
Osceola, 64776
417/646-2315

Scott
Benton, 63736
573/545-3549

Vernon
Nevada, 64772
417/448-2500

St. Francois
Farmington, 63640
573/756-5411

Shannon
Eminence, 65466
573/226-3414

Warren
Warrenton, 63383
636/456-3331

St. Louis County
Clayton, 63105
Gen. Info: 314/615-5000
License Div. 615-4218

Shelby
Shelbyville, 63469
573/633-2181

Washington
Potosi, 63664
573/438-4901

St. Louis City
License Collector
Tucker Blvd & Market St
314/622-4089

Stoddard
Bloomfield, 63825
573/568-3339

Wayne
Greenville, 63944
573/224-3221

Ste. Genevieve
Ste. Genevieve, 63660
573/883-5589

Stone
Galena, 65656
417/357-6127

Webster
Marshfield, 65706
417/468-2223

Saline
Marshall, 65340
660/886-3331

Sullivan
Milan, 63556
660/265-3786

Worth
Grant City, 64456
660/564-2219

Wright
Hartville, 65667
417/741-6661